

**International Union for Physical and Engineering Sciences in Medicine
Minutes of a Meeting of the Administrative Council
Held at the World Congress in Beijing, 30th May 2012**

Present: Prof H. Voigt (Chair)
Prof B.J. Allen
Prof M. Frize
Prof J. Goh
Prof S.M. Krishnan
Prof Depei Liu
Prof R. Magjarevic
Prof F. Nüsslin
Dr S. Tabakov
Dr Yinmin Hu

In Attendance: Mr J.G. Pemberton and Mr I. Wolstencroft

Apologies: Dr K.Y. Cheung, Dr M.Rehani, Dr P Smith and Dr T. Kron

1. President's Welcome

Prof Voigt welcomed everyone to the new Administrative Council and apologised for the miscommunication regarding the location of the meeting. He expressed his excitement on taking up this new role and hoped that physicists and engineers would be brought closer together over the next three years. He expressed thanks to the member of the AC who have retired and looked forward to harmonious working during his term of office.

2. Review of Standing Committees

2.1 CCC

After discussion it was **agreed** that the Congress Committee should be comprised of the Presidents and Secretaries General of IUPESM, IOMP and IFMBE. They are as follows: Prof H. Voigt (Chair), Prof J. Goh, Dr K.Y. Cheung, Dr M.Rehani, Prof R. Magjarevic and Prof S.M. Krishnan.

2.2 Nominations Committee

Following considerable debate it was **agreed** that the Nominations Committee members will be: Prof Allen (Chair), Dr Cheung and Prof Magjarevic.

2.3 Rules Committee

Prof Nüsslin and Prof Magjarevic were asked to form the Rules Committee, and were charged with reviewing all Articles and Byelaws in time to report to the next actual AC meeting.

2.4 Awards Committee

The membership of the Awards Committee was **agreed** as: Prof Nüsslin (Chair), Dr Frize and Dr Borrás.

2.5 ICSU Liaison Committee

It was **agreed** that Prof Nüsslin be Chair of this Committee supported by Dr Nyssen, and that they identify a third person to join the committee. All members of AC were asked to let Prof Nüsslin have any suggestions.

2.6 Education and Training Committee

The Chairs of the IOMP Education and Training Committee and the IFMBE Education and Training Committee were confirmed as the IUPESM Training and Education Committee. The Presidents of IOMP and IFMBE will inform the IUPESM SG in due course.

2.7 Regional Development Committee

Dr Frize was appointed as the Chair of this Committee with Dr Rehani, Prof Nüsslin and Dr Mario Secca as members. Dr Frize will inform Dr Mario Secca of his appointment.

2.8 HTTG

It was **agreed** that the Task Group be chaired by Dr Borrás. It was **agreed** that the revised Terms of Reference prepared by Dr Borrás be circulated to AC members for discussion by email.

2.9 Journal Committee

Dr Kun is Editor in Chief of the Journal on Health & Technology and it was **agreed** he should sit on the committee, however other members have yet to be identified. All members of AC were asked to let Prof Voigt have any suggestions.

3 Any Other Business

It was **agreed** that the signatures on the IUPESM bank account be:

Dr P.H.S. Smith	IUPESM Treasurer
Prof S.M. Krishnan	IUPESM Secretary General
Ms R Cook	IPEM Chief Executive Designate
Mr J.G. Pemberton	IPEM International and External Services Manager

It was also **agreed** that all bank transactions will have two of the four signatures.

The meeting closed at 17.52

Recorded by I Wolstencroft

Vetted by J Goh

Approved by H Voigt

IW

21.06.12