



International Union for Physical and Engineering Sciences in Medicine

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Minutes of Meeting No 1 of the Administrative Council

Held at the World Congress in Munich 8th September 2009

Present:

- Prof Joachim Nagel
- Dr Joe Barbarnel
- Dr Caridad Boras
- Dr Stelios Chrisofides
- Dr Fernando Infantosi
- Prof Makoto Kikuchi
- Prof Ratko Magjarevic
- Prof Fridtjof Nüsslin
- Prof Colin Orton
- Dr Madan Rehani
- Dr Peter H. S. Smith
- Dr Slavik Tabakov
- Dr Heikki Teriö

Apologies:: Prof Barry Allen

In Attendance: Mr Ian Wolstencroft

1. President's Welcome

The President, Prof Nagel, welcomed everyone to the meeting and hoped the meeting would be productive.

He commented that the two receptions the previous evening had provided a good start to the World Congress

2. Adoption of the agenda

The agenda as previously circulated was **agreed**.

3. Minutes of Meetings

3.1 Seoul 31 August 2006

The minutes of the meeting held in Seoul on 31 August 2006 had been posted on the website prior to the meeting. The minutes were formally adopted.

3.2 Virtual meeting 2006 - 2009

The minutes of the virtual meeting held in 2008 had been circulated for comment earlier. Following discussion regarding the interpretation of travel and accommodation arrangements for the World Congress the minutes were approved.

4. Matters Arising

There were no matters arising from the minutes not included on the agenda.

5 President's Report

Prof. Nagel tabled his report and apologised for not being able to circulate it earlier. He also circulated copies of a pamphlet about the work of IUPESM to be distributed to delegates at the World Congress.

Prof. Nagel then highlighted a number of activities over the last three years which included:

the election of Prof Dov Jaron to the Executive Committee of ICSU and commented that this would provide a channel of communication between IUPESM and ICSU.

a summary of the work done by the Health Technology Training Task Group and referred to Prof. Barry Allen's more detailed report at the General Assembly.

the developing relationship between IUPESM and the World Health Organisation

moves to develop an IUPESM journal

In summary Prof Nagel stated that it had been an honour and a privilege to be President of IUPESM and thanked the Administrative Council for their support. He expressed the hope that he had advanced the Union during his presidency.

The President's report was received by the Administrative Council.

6. Report by the Secretary General

Dr Terio referred to his previously circulated report describing the work undertaken during the last three years. He commented on the transfer of the Treasurer's role to Dr Peter Smith in 2007, and also on the various virtual meetings which had been arranged.

Dr Terio reported that most of his work during the last term had been connected to ICSU activities. He advised Council that although website maintenance is not currently a burden it does require development to make it sustainable in the long term.

On a proposition by Prof Colin Orton, seconded by Dr Peter Smith the Secretary General's report was approved.

7. Treasurer's Report

Dr Smith referred to the 2008 Accounts previously circulated which showed a small surplus of €3,499 for the year, and cash reserves of €54,597. He reported that the 2009 Budget had been approved, and that current reserves were adequate. He reminded Council that the 2010 subscription of €10,000 had been previously approved.

Finally he reported that Policies and procedures had been produced and agreed for various financial procedures.

Dr Smith expressed his thanks to Ian Wolstencroft for his work in maintaining the financial records and preparing the Annual Accounts.

Dr Terio proposed and Dr Infantosi seconded the adoption of the Treasurer's report which was agreed.

8. Future World Congresses

Council debated arrangements for future World Congresses and it was agreed to recommend to the new Administrative Council that a small group be created to determine the process for the 2018 World Congress bids.

There was some discussion on the bidding process for 2015 World Congress, and Prof Orton explained the voting procedure on the bids following presentation by the candidates.

9. Nominations Committee

Prof Orton presented the report from the Nominations Committee, which were accepted on a proposal by Dr Terio and seconded by Prof Magjarevic.

10. Awards Committee

Prof Orton reported the committee's recommendations, the acceptance of which was proposed by Dr Tabakov and seconded by Dr Smith and agreed by Council.

11. Report of the ICSU Liaison Committee

As Prof Jaron was to give a full report at the General Assembly no report was received under this item.

12. Education and Training Committee

Dr Tabakov referred to his previously circulated report, which included reference to three major educational projects over the last three years, EMITEL, BIOMEDEA and EVICAB.

He also reported on training events held since the last World Congress and gave details of the sessions organised at the 2009 World Congress.

Prof Orton proposed acceptance of the report which was seconded by Dr Terio and agreed by Council.

13. Regional development Committee

Dr Christofides referred to his previously circulated report. He commented that little activity had been undertaken by the committee as there as no formal Terms of Reference. He had therefore used the opportunity to inform Council of the activities of the IOMP Professional Committee, which covers similar ground.

It was agreed that Dr Christofides should develop Terms of Reference for the Committee, and also review with IOMP and IFMBE their regional structures.

14 World Health Organisation

Following discussion about the desirability of IUPESM, IOMP and IFMBE all having Non Governmental Organisation status with the WHO, Council agreed that this situation should continue and asked that the three presidents liaise to ensure a consistent approach to the WHO.

15 New member Societies

Development of the Union had been postponed until after the 2009 World Congress, so no progress has yet been made. Prof Nagel expressed the view that as IUPESM's activities became more visible the Union may become more attractive to new members.

16. Arrangements for the General Assembly

Council reviewed and agreed the Agenda for the General Assembly.

The meeting closed at 10.20.

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12.11.09